



CDM FEDERAL PROGRAMS CORPORATION

February 11, 1993

81896

Mr. Erwin Smieszek
U.S. Environmental Protection Agency
26 Federal Plaza
New York, New York 10278

PROJECT: TES V, EPA Contract No.:68-W9-0002
DOCUMENT CONTROL NO.: 7255-119-EP-CTZC
SUBJECT: Ventron/Velsicol February 4, 1993 Scoping Meeting Minutes
Work Assignment No. C02119
Responsible Party Search

Dear Mr. Smieszek:

Please find attached a copy of the February 4, 1993 Ventron Velsicol Scoping Meeting Minutes held at EPA Offices, 26 Federal Plaza, New York, New York Room 730.

If you have any questions or comments regarding this submittal please contact me at (212) 393-9634.

Sincerely,

CDM FEDERAL PROGRAMS CORPORATION


Scott B. Graber
TES V Regional Manager

Attachment

cc: Lance Richman - EPA Acting Section Chief, Region II CERCLA
Richard Puvogel - EPA Work Assignment Manager, Region II CERCLA
David Paddock - NJDEPE
Carlton Dudley, - NJDEPE
James Kerr - TechLaw, VA
Peter Price - TechLaw, NY
Anne Lewandowski - TechLaw, NY
Jeniffer Oxford - CDM Federal, NY
Document Control (2 copies)
NY Project File

MINUTES FROM THE FEBRUARY 4, 1993 VENTRON/VELSICOL SCOPING MEETING

Work Assignment No.: C02119
Ventron/Velsicol Scoping Meeting Notes

The Scoping Meeting for the Ventron/Velsicol Site Responsible Party Search was held on February 4, 1993, at 1:30 pm. The meeting was held at EPA Offices, 26 Federal Plaza, New York, NY Room 730.

Attendees: Erwin Smieszek - EPA RPO
Lance Richman - EPA Acting Section Chief
Richard Puvogel - RPM
Carlton Dudley, - NJDEPE
Dave Paddock - NJDEPE
Scott Graber - CDM Federal
Jeniffer Oxford - CDM Federal
James J. Kerr - TechLaw
Anne Lewandowski - TechLaw
Peter Price - TechLaw

Meeting began with introductions of all the attendees, with attention paid to each attendee's relationship to the case.

Mr. Puvogel explained that Ventron/Velsicol site (the site) was a NJDEPE lead site; however, NJDEPE requested that EPA assist in identifying Potentially Responsible Parties (PRPs) because of budgetary constraints experienced by NJDEPE. Mr. Paddock requested that Universal Oil Products (UOP) and SCP Carlstadt be removed as sites from the Potentially Responsible party (PRP) search.

Mr. Paddock explained that NJDEPE had done research on 13 parcels that they suspected were the "key players" in the contamination of the site (defined as the "Berry's Creek" drainage and tidal basin). Mr. Paddock stated that the EPA assignment should not duplicate the work done on those 13. (Mr. Paddock also gave background information about the site and surrounding areas).

Mr. Paddock explained that NJDEPE, particularly Mr. Dudley's group, has general "starting point" information, mostly 10 page summaries and supporting documentation, on 80 additional parcels. Mr. Dudley indicated that this information relates mostly to enforcement and permit history. Mr. Paddock also stated that NJDEPE had industrial surveys from the past pertaining to the site area.

Mr. Paddock said that instead of individual remedial actions at each site, the entire area should be remediated to prevent re-contamination. He also said that remedial action was currently occurring at a lot of the sites. The state would be able to start remediating those other sites identified in the search, which were not under remedial action. He explained that NJDEPE has collected sewage information pertaining to the site area that may help in identifying parties whose wastes entered the drainage basin via a sewer, even though the party may be located outside the basin itself. Resulting from this item, Mr. Kerr brought up the possibility of obtaining process waste information on the parties. This discussion also led to further discussion regarding obtaining corporation status and financial information.

Mr. Richman indicated that EPA would be very interested in obtaining whatever corporate and financial information was available for all identified parties. In response to this request, we recommended that for the purpose of the Work Plan, TechLaw should estimate this task based on 50 parties.

Mr. Kerr suggested that Interim Reports be submitted as each packet of information was obtained for feedback from the state and EPA. Mr. Graber suggested that milestones be set up and the schedules be re-established as the project goes on. Mr. Paddock indicated that the work assignment needed flexibility in order to redirect goals if necessary.

Mr. Smieszek suggested that the attendees go through the Work Plan sections for clarity. He stressed that all work for this assignment must be completed prior to December 2, 1993 (the end date of the TES V Contract). He also indicated that even though other sites may be involved, all billings should be charged to the Ventron/Velsicol site for the purposes of this assignment. He also indicated that all directions should go through the EPA WAM, Mr. Richard Puvogel. Edits on the Work Plan were requested.

Task 2 - (Project Management) Was not discussed.

The preparation of the 104E Response letters were discussed and TechLaw agreed to provide draft information for EPA to process.

Task 3 - EPA File Review/File Organization - The section will progress as the subcontractor, TechLaw, gets further involved in the project. Mr. Kerr suggested a controlled progression - a Phase I, Records review which would indicate which sites need survey, interviews, etc. Mr. Graber suggested that Tasks 1 through 5 be the first Phase, at this point, the Interim Report should be prepared and then a meeting held to discuss further tasks.

Mr. Smieszek requested information on the time it would take to complete Phase I. Mr. Kerr responded that at least 1 month would be required to complete the tasks in Phase I.

The date of February 9, 1993, was established to begin obtaining documents from NJDEPE offices in Trenton, NJ. Mr. Dudley indicated that NJDEPE had approximately four large file drawers of relevant information and specified that TechLaw can remove the document originals from NJDEPE offices and copy them. Ms. Lewandowski also brought up the need to number all collected documents for reference purposes. Mr. Puvogel approved this task, which is being incorporated into the Revised Draft Work Plan.

The date of March 8, 1993, was tentatively agreed upon by all attendees to have an Interim Meeting in order to discuss results of the RPS to date and to set further direction of the assignment.

The meeting then continued with a task-by-task discussion of the draft Work Plan that was submitted in December 1992, prior to a formal scoping meeting. Specific details on the above mentioned will be incorporated in a revised Draft Work Plan for EPA review. The schedule would remain flexible based on task by task findings and interim meetings.

Mr. Puvogel requested that TechLaw omit SCP Carlstadt and UOP sites in performing Task 11 (Interviews). Other changes requested for the Revised Draft Work Plan are:

Task 7- Edit title and verbiage to reflect that the correspondence tracking System would not be developed, but a boiler plate would be used.

Task 12 - omit residential people.

Overall, a three phase approach was directed, with meetings and debriefings held to reassess and redirect research, as required.

It was decided that the revised Draft Work Plan was due to CDM Federal on February 11, 1993, for resubmittal to EPA the following week for comments prior to issuance of a final Work Plan (due to EPA 2/19/93).

Mr. Graber indicated that new Task and Deliverable Schedules would be submitted by TechLaw after every meeting to CDM Federal for transmittal to EPA. EPA agreed that this would be helpful on this assignment.